**Welcome Week Timetable Template**

*Please complete the following template as fully as possible, and return to Wil Vincent. It is important that rooms are* ***booked and confirmed*** *before you include them on here, as students will be receiving the information you provide in their welcome pack. As these are being designed and printed through external marketing, it won’t be possible to make amendments once designs have been confirmed!*

CENTRE: ADE / ASE

**Monday 19th September**

**Group – Mechanical Engineering 1**

|  |  |  |  |
| --- | --- | --- | --- |
| **Time** | **Lead** | **Room** | **Activity** |
| 09.30  10.45 | Simon Handley | Auditorium | Faculty Talk |
| 11.00  12.00 | Tony Hayward  Man Fi-Yau | MP452 | Programme leaders Talk |
| 12.15 –  13.00 | Tony Hayward | MP036/037 | Health & Safety Induction |
| 13.00 – 14.00 | Break | | |
| 14.15  15.00 | Wil Vincent | MP046 | Student Success Advisor |
| 15.15 –  16.00 | David Ashman | MP020 | IMechE |

**Group – Mechanical Engineering 2**

|  |  |  |  |
| --- | --- | --- | --- |
| **Time** | **Lead** | **Room** | **Activity** |
| 09.30  10.45 | Simon Handley | Auditorium | Faculty Talk |
| 11.00  12.00 | Tony Hayward  Man Fi-Yau | MP452 | Programme leaders Talk |
| 12.15 –  13.00 | David Ashman | MP020 | IMechE |
| 13.15 –  14.00 | Tony Hayward | MP036/037 | Health & Safety Induction |
| 14.00 – 15.00 | Break | | |
| 15.15  16.00 | Wil Vincent | MP046 | Student Success Advisor |

**Group – Automotive Engineering**

|  |  |  |  |
| --- | --- | --- | --- |
| **Time** | **Lead** | **Room** | **Activity** |
| 09.30  10.45 | Simon Handley | Auditorium | Faculty Talk |
| 11.00  12.00 | Tony Hayward  Man Fi-Yau | MP452 | Programme leaders Talk |
| 12.15  13.00 | Wil Vincent | MP046 | Student Success Advisor |
| 13.15 | David Ashman | MP020 | IMechE |
| 14.00 |
| 14.15 | Tony Hayward | MP036/037 | Health & Safety Induction |
| 15.00 |

**Group – Foundation Year Group 1**

|  |  |  |  |
| --- | --- | --- | --- |
| **Time** | **Lead** | **Room** | **Activity** |
| 09.30  10.45 | Simon Handley | Auditorium | Faculty Talk |
| 11.00  12.00 | David Ashman | MP036/037 | Introduction to the IMechE |
| 12.00  12.45 | Lunch | | |
| 13.00  14.00 | Man Fi-Yau | MP452 | Programme leaders Talk |
| 14.15  15.00 | Wil Vincent | MP046 | Student Success Advisor |
| 15.15  16.00 | Tony Hayward | MP046 | Health & Safety Induction |

**Group – Foundation Year Group 2**

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| --- | --- | --- | --- |
| **Time** | **Lead** | **Room** | **Activity** |
| 09.30  10.45 | Simon Handley | Auditorium | Faculty Talk |
| 11.00  12.00 | Tony Hayward | MP046 | Health & Safety Induction |
| 12.00  12.45 | Lunch |
| 13.00  14.00 | Man Fi-Yau | MP452 | Programme leaders Talk |
| 14.15  15.00 | David Ashman | MP036/037 | Introduction to the IMechE |
| 15.15  16.00 | Wil Vincent | MP046 | Student Success Advisor |

**Group – Electronic Engineering 1**

|  |  |  |  |
| --- | --- | --- | --- |
| **Time** | **Lead** | **Room** | **Activity** |
| 09.30  10.45 | Simon Handley | Auditorium | Faculty Talk |
| 11.00  12.00 | Jagjit Sehra | MP053/054 | Programme Leaders Talk |
| 12.00  13.00 | Lunch | | |
| 13.15  14.00 | Wil Vincent | MP046 | Student Success Advisor |
| 14.15  15.00 | Jagjit Sehra | MP053/4 | IET |
| 15.15  16.00 | Jagjit Sehra | MP053/4 | Health & Safety Induction |

**Tuesday 20th September**

|  |  |  |
| --- | --- | --- |
| **Time** | **Room** | **Event (And description)** |
| 10.00AM  -  Return by  16.30PM approximately | **Pick Up From Curzon Street in front of Millennium Point**  **10.00AM** | **RAF Cosford**  Tuesday Trip Day! On the Tuesday of Welcome Week, we will be taking you to RAF Cosford. Here you will get the opportunity to socialise with other students and staff from the engineering courses. On the day you will take part in team building activities:   * Design and Make a rocket car & test * Practical Problem solving * Ride the 4D Red Arrow Simulator * Red Baron Simulator * Air Fighter Simulator   Please meet us on Curzon Street (in front of Millennium Point) at (10.00am) on Tuesday the 20th of September where the coaches will be waiting.  We look forward to seeing you! |
|  |  |  |

**Wednesday 21st September**

|  |  |  |
| --- | --- | --- |
| **Time** | **Room** | **Event (And description)** |
| 11.00AM  -  17.00PM | Millennium Point | **Students Union Day** |
|  |  |  |

**Postgraduate Induction – Mechanical / Automotive Engineering**

|  |  |  |  |
| --- | --- | --- | --- |
| **Time** | **Lead** | **Room** | **Activity** |
| 12.30  14.00 | Simon Handley | Auditorium | Faculty Talk |
| 14.15  16.30 | Man Fi-Yau  Tony Hayward | MP036/7 | Programme Leaders Talk |

**Postgraduate Induction – Project Management / Logistics & Supply Chain Management**

|  |  |  |  |
| --- | --- | --- | --- |
| **Time** | **Lead** | **Room** | **Activity** |
| 12.30  14.00 | Simon Handley | Auditorium | Faculty Talk |
| 14.15  16.30 | Jahangir Akhtar  Poonam Aulak | MP230 | Programme Leaders Talk |

**Thursday 22nd September**

|  |  |  |
| --- | --- | --- |
| **Time** | **Room** | **Event (And description)** |
| 10.00AM  -  16.00PM | MP036/037 | **Meet your Personal Tutor & Get Know Birmingham** |
|  |  |  |

\*\* Please note the following:

All meet in MP036/037 where you will be allocated a personal tutor (Undergraduate & Postgraduate students)

**Friday 23rd September - \*\* Wil Vincent to complete with specific details**

|  |  |  |
| --- | --- | --- |
| **Time** | **Room** | **Event (And description)** |
| XX.XXAM  -  XX.XXPM | MP X.XX | **Event Title**  *If the event needs some additional information in order to make it more appealing to students / offer additional context, please include it in here!* |
|  |  |  |